

Prior to the start of the Council meeting, the Honorable Charles Conway, District Judge, administered the oath of office to the following:

Regis J. Synan, Mayor  
Dayne F. Dice – Council Member  
Jason Lemak – Council Member  
Jamie Lingg – Council Member  
Carl Stepanovich – Council Member

Council of the Municipality of Murrysville held its Reorganizational Meeting on Monday, January 3, 2022, at 7:00 p.m. in the Municipal Building. Present at the meeting were Council members Dayne Dice, Jason Lemak, Jamie Lingg, Mac McKenna, Tony Spadaro, Carl Stepanovich, and Mayor Regis Synan. Also present were Chief Administrator, James Morrison, Director of Finance, Diane Heming, Director of Parks and Recreation, Carly Green, Director of Public Works, Bill Paiano, and Solicitor, George Kotjarapoglus. Council member Jamie Lee Kornis was absent.

### **REORGANIZATIONAL MEETING**

**CALL TO ORDER:** Mayor Synan called to order the Reorganizational Meeting of Monday, January 3, 2022. Mayor Synan welcomed the two newest Council Members, Jamie Lingg and Jason Lemak, and congratulated Dayne Dice and Carl Stepanovich, who also won 4-year terms in the election. Mayor Synan state that he is truly honored to be re-elected as Mayor of this great municipality for the next 2 years.

**PLEDGE OF ALLEGIANCE:** Mayor Synan led the audience in the Pledge of Allegiance.

**DETERMINATION OF VOTING ORDER – ROLL CALL:** Verdale Price determined the voting order and called the roll: Mr. Dice, Dr. Lee Kornis – absent, Mr. Spadaro, Mrs. Lingg, Mr. Lemak, Mr. Stepanovich, Mr. McKenna, and Mayor Synan.

### **ELECTION OF COUNCIL OFFICERS:**

#### **4.A. Election of President of Council:**

Mr. Spadaro nominated Dayne Dice for President of Council. Hearing no further nominations, Mayor Synan closed the nominations.

Upon a roll call vote: Mr. Dice – yes, Mr. Spadaro – yes, Mrs. Lingg – yes, Mr. Lemak – yes, Mr. Stepanovich – yes, and Mr. McKenna – yes. Mr. Dice has been elected President of Council for the Municipality of Murrysville for the Year 2022.

#### **4.B. Election of Vice-President of Council:**

Mr. McKenna nominated Tony Spadaro for Vice-President of Council. Hearing no further nominations, Mayor Synan closed the nominations.

Upon a roll call vote: Mr. Dice – yes, Mr. Spadaro – yes, Mrs. Lingg – yes, Mr. Lemak – yes, Mr. Stepanovich – yes, and Mr. McKenna – yes. Mr. Spadaro will serve as Vice-President of Council for the Municipality of Murrysville for the Year 2022.

**4.C. Presentation of the Gavel:**

Mayor Synan presented the gavel to Council President Mr. Dice, who then took control of the meeting.

**ANNOUNCEMENT OF UNLISTED AMENDMENTS:** None

**CONSENT CALENDAR ITEMS:**

**7.A.** December 15, 2021, Council Meeting Minutes

Mr. Stepanovich moved to approve the Minutes of the December 15, 2021 meeting. Mr. Spadaro seconded. All those present voted aye. Motion approved.

**CITIZEN INPUT:** None

**COMMENTS BY MAYOR SYNAN:** Mayor Synan wanted to wish everyone a Happy New Year. Remember that it is winter, even though we haven't had snow yet, so pay attention when the snow does start to fall and be careful and safe out there.

**COMMENTS BY THE CHIEF ADMINISTRATOR:** Mr. Morrison stated that on behalf of staff and himself, we look forward to working with Council in the coming year. He noted that some of the Directors were in attendance this evening: Chief Seefeld, Diane Heming, Bill Paiano, and Carly Green.

**11.A. Mayor's Appointments:** Mayor Synan read his appointments for 2022.

1. Chief Administrator – James Morrison
2. Municipal Secretary – James Morrison
3. Director of Finance/Taxation – Diane Heming
4. Municipal Treasurer – Diane Heming
5. Assistant Treasurer – James Morrison
6. Assistant Finance Director – Jacie Milchak
7. Director of Public Works and Parks – Bill Paiano
8. Director of Community Development – James Morrison
9. Director of Recreation – Carly Greene
10. Chief of Police – Thomas Seefeld

Mr. Spadaro made a motion to approve the Mayor's appointments as listed under 11.A. Items 1 through 10. Mr. McKenna seconded. All those present voted aye. Motion approved.

**BUSINESS BEFORE COUNCIL:**

**12.A. Confirmation of Mayor's Appointments:**

1. Chief Administrator – James Morrison
2. Municipal Secretary – James Morrison

3. Director of Finance and Taxation/Treasurer – Diane Heming
4. Municipal Treasurer – Diane Heming
5. Assistant Treasurer – James Morrison
6. Assistant Finance Director – Jacie Milchak
7. Director of Public Works and Parks – Bill Paiano
8. Director of Community Development – James Morrison
9. Director of Recreation – Carly Greene
10. Chief of Police – Thomas Seefeld

Mr. McKenna moved to confirm the Mayor’s appointments as listed under 12.A. Items 1 through 10. Mr. Spadaro seconded. All those present voted aye. Motion approved.

**12.B. Council Appointments**

1. Chief Zoning Officer – David Jobe
2. Zoning Officer – Vacant
3. Sewage Enforcement Officer – Primary Dave Jobe and Alternate Mike Stack
4. Fire Code Official – Dave Jobe
5. Building Code Official – Dave Jobe
6. Official Newspaper Designation:
  - Primary - Penn-Franklin News
  - Alternate - Tribune-Review - Westmoreland
7. Solicitors:
  - Municipal – George Kotjarapoglus
  - Zoning Hearing Board – Geary & Loperfito, LLC
8. Confirm State Appointment of Emergency Management Coordinator – Charles Tappe
9. Confirm Deputy Emergency Management Coordinators – Joseph Paiano and Matt Stromberg
10. Tax Appeal Officer – James Morrison
11. Legal Counsel for Labor Issues – Campbell, Durrant & Beatty
12. Engineering and Plan review Services – KU Resources
13. Emergency Services Chaplain (Police, Fire, and Ambulance) – Pastor Daniel Lawrence

Mr. Dice noted that he is abstaining from the appointment of KU Resources as he has done work for them in the past.

Mr. Stepanovich moved to approve the appointments of Council as listed under 12.B. Items 1 through 13. Mrs. Lingg seconded. All those present voted aye. Motion approved.

**12.C. Establish Council Meeting Dates and Times**

Mr. Lemak moved to set the Council meeting dates and times with Council Meetings to be held on the first and third Wednesday of each month with the Regular Business Meeting beginning at 7:00 p.m. Public Hearings will begin at 7:00 p.m., with the Regular Voting Meeting immediately following the Public Hearings. Mr. Spadaro seconded. All those present voted aye. Motion approved.

**12.D. Designate Official Depository** – First Commonwealth, PLGIT, S&T Bank, Standard Bank, PNC Bank, National City Bank, and Dollar Bank.

Mr. Stepanovich moved to approve First Commonwealth, PLGIT, S&T Bank, Standard Bank, PNC Bank, National City Bank, and Dollar Bank as the Designated Official Depositories. Mr. Spadaro seconded. All those present voted aye. Motion approved.

**12.E. Reaffirm Bank Account Resolutions**

**MUNICIPALITY OF MURRYSVILLE  
 BANK ACCOUNT DETAILS  
 AT JANUARY 1, 2022**

<u>BANK:</u>	<u>ACCOUNT NAME:</u>
<b><u>General Fund</u></b>	
S & T Bank	Clearing Account
S & T Bank	General Checking
S & T Bank	Greenplan Savings
PLGIT	General Fund PLGIT/PRIME
S & T Bank	Police Charitable Gift Account
PLGIT	Pension Reserve
<b><u>Recreation Fund</u></b>	
S & T Bank	Concert in the Park
<b><u>State Fund</u></b>	
PLGIT	State Funds
PLGIT	Road Improvement Tax
<b><u>Capital Reserve</u></b>	
S & T Bank	Checking Account
S & T Bank	Construction Checking
S & T Bank	Fee in Lieu Savings
S & T Bank	Money Market
S & T Bank	Greenplan Savings
PLGIT	Capital Reserve PLGIT PRIME
PLGIT	Marcellus Shale Savings
PLGIT	Route 22 Project Reserve
PLGIT	Evans Road Waterline Account
PLGIT	Facility Reserve
PLGIT	Central Recreation
PLGIT	Traffic Impact Fee
<b><u>Debt Service</u></b>	
S & T Bank	Checking
PLGIT	Savings
<b><u>Hydrant Fund</u></b>	
S & T Bank	Checking with Interest
S & T Bank	Hydrant Savings
<b><u>Bond Sinking</u></b>	
Standard Bank	2017 Borrowing
<b><u>Pension Fund</u></b>	
S & T Bank	Pension Clearing Account (Retirees)
<b><u>Special Purpose Fund</u></b>	
PLGIT	Emergency Equipment PLGIT PRIME
S&T Bank	Emergency Equipment Repair Checking
PLGIT	Murrysville Community Library
PLGIT	Murrysville Medic One

Mr. Spadaro moved to reaffirm the bank account resolutions. Mr. Stepanovich seconded. All those present voted aye. Motion approved.

**12.F. Reaffirm Bonding of Officials**

1. Director of Finance and Taxation/Treasurer - \$750,000.00
2. Mayor - \$100,000.00
3. Tax Collector – Bonded by Westmoreland County Policy for Real Estate Taxes;  
Bonded by Municipality of Murrysville for Act 511 - \$850,000.00
4. Chief Administrator - \$250,000.00
5. President of Council - \$100,000.00
6. All other Council Members and municipal employees – blanket bond of \$50,000.00.

Mr. McKenna moved to reaffirm the bonding of Officials in the amounts as listed in item 12.F. 1 through 6. Mr. Spadaro seconded. Mr. Dice stated that he will abstain from the President of Council bond. All those present voted aye. Motion approved.

**ADMINISTRATION:**

**13.A. Reaffirm the Police Captain’s Agreement Between the Municipality of Murrysville and Captain Charles Tappe**

Mr. Stepanovich moved to reaffirm the Police Captain’s Agreement between the Municipality of Murrysville and Captain Charles Tappe. Mrs. Lingg seconded. All those present voted aye. Motion approved.

**OLD BUSINESS:** Mr. Morrison wanted to note that the bargaining unit for Public Works and the negotiating committee have come to terms and the agreement will be presented to Council at the January 19<sup>th</sup> meeting for consideration.

**NEW BUSINESS:** None

**OTHER BUSINESS:** Mr. Dice stated that Jamie Lee Korn had a family medical emergency and that is why she wasn’t able to make it here this evening.

**ADJOURNMENT:** Mr. Spadaro made a motion to adjourn the meeting. Mr. McKenna seconded. All those present voted aye. Motion approved. The meeting was adjourned at 7:33 p.m.

*The Reorganizational Meeting was broadcast on local government Channel 19. A true and correct copy of the Council Meeting DVD is available for the public to purchase from the Municipality of Murrysville and is in the Murrysville Public Library for review.*