



Municipality of Murrysville
4100 Sardis Road, Murrysville PA 15668

Phone: 724-327-2100 Fax: 724-327-2881
Website: www.murrysville.com

Rental Date and Time:

CLUBHOUSE AT MURRYSVILLE COMMUNITY PARK RENTAL APPLICATION

Date Application Completed: _____ Requested Date of Rental: _____

Time Requested (includes set up and clean up time): _____

Name of Applicant: _____

Organization: _____

Address: _____

Phone Number: _____ Email: _____

Nature of Activity: _____ Approximate Number of People: _____

On-Site Sponsor (if group is under 21) must sign application form and give Name, Phone & Address below: _____

A \$5.00 SERVICE FEE WILL BE CHARGED FOR ON-LINE RENTALS PAID BY CREDIT CARD OR DEBIT CARD

Room Fees: (The fees below are for residents and non-business renters)

Resident Rate: Monday through Sunday: \$25.00/hour _____

Non Resident/Commercial Business: Monday through Sunday: \$40.00/hour _____

(INCLUDE SEPARATE CHECK) SECURITY DEPOSIT: \$200.00 within 3 days of making reservation

ALCOHOL PERMIT REQUESTED: YES _____ NO _____

ALL DEPOSITS MUST BE PAID BY CASH OR CHECK ONLY!!!

- I/My organization agree to abide by the rules and regulations governing the use of the Clubhouse building. I also understand that I must complete the Cleaning Checklist and return it with the keys before my deposit will be refunded. I accept full responsibility and financial liability for any damage during the time of the rental. I also agree that my security deposit can be used to cover facility use charges outside of my reserved rental time.
- I understand that my rental time includes setup time and clean up time.
- I agree that the Municipality of Murrysville reserves the right to charge me for any time that I use outside of my reserved rental time.
- I agree that a refundable \$200 security deposit is required to rent the Clubhouse and is due within 3 business days of the day I made my reservation by CASH OR CHECK ONLY and failure to do so will result in the cancellation of my reservation.

- If event is cancelled 30 days or less of event date, rental fees will not be refunded.
- If event is cancelled outside of 30 days of event date, rental fees will be refunded by check.
- I agree that I will pick up and return the key on Monday through Friday between the hours of 8:00 am and 4:30 pm.

Signature: _____ Date: _____

(Office Use Only)

Check # _____ Cash _____ Date _____ Initials _____